

UT-H FISCAL YEAR 2009 - PAY, PERSONNEL ACTION AND PROCESSING SCHEDULE

<u>Pay Period</u>	<u>Personnel Action Cut off Date</u>	<u>Benefits Cut Off Dates</u>	<u>Exception Time Captured * and Payroll Process Date</u>	<u>Pay Day</u>	<u>Time & Attendance Cut Off Date</u>	<u>Exception Pay Date</u>
August 16 - 31, 2008	August 21, 2008	August 22, 2008	August 26, 2008	September 2, 2008	September 10, 2008	September 16, 2008
September 1 -15, 2008	August 22, 2008	September 8, 2008	September 10, 2008	September 16, 2008	September 25, 2008	October 1, 2008
September 16 - 30, 2008	September 22, 2008	September 23, 2008	September 25, 2008	October 1, 2008	October 10, 2008	October 16, 2008
October 1 -15, 2008	October 7, 2008	October 8, 2008	October 10, 2008	October 16, 2008	October 28, 2008	November 3, 2008
October 16 - 31, 2008	October 23, 2008	October 24, 2008	October 28, 2008	November 3, 2008	November 11, 2008	November 17, 2008
November 1 - 15, 2008	November 6, 2008	November 7, 2008	November 11, 2008	November 17, 2008	November 25, 2008	December 1, 2008
November 16 - 30, 2008	November 20, 2008	November 21, 2008	November 25, 2008	December 1, 2008	December 10, 2008	December 16, 2008
December 1 -15, 2008	December 5, 2008	December 8, 2008	December 10, 2008	December 16, 2008	December 22, 2008	January 2, 2009
December 16 - 31, 2008	December 17, 2008	December 18, 2008	December 22, 2008	January 2, 2009	January 13, 2009	January 16, 2009
January 1 -15, 2009	January 8, 2009	January 9, 2009	January 13, 2009	January 16, 2009	January 27, 2009	February 2, 2009
January 16 - 31, 2009	January 22, 2009	January 23, 2009	January 27, 2009	February 2, 2009	February 11, 2009	February 17, 2009
February 1 - 15, 2009	February 6, 2009	February 9, 2009	February 11, 2009	February 17, 2009	February 24, 2009	March 2, 2009
February 16 - 29, 2009	February 19, 2009	February 20, 2009	February 24, 2009	March 2, 2009	March 11, 2009	March 16, 2009
March 1 - 15, 2009	March 6, 2009	March 9, 2009	March 11, 2009	March 16, 2009	March 26, 2009	April 1, 2009
March 16 - 31, 2009	March 23, 2009	March 24, 2009	March 26, 2009	April 1, 2009	April 9, 2009	April 16, 2009
April 1 - 15, 2009	April 6, 2009	April 7, 2009	April 9, 2009	April 16, 2009	April 27, 2009	May 1, 2009
April 16 - 30, 2009	April 22, 2009	April 23, 2009	April 27, 2009	May 1, 2009	May 12, 2009	May 18, 2009
May 1 - 15, 2009	May 7, 2009	May 8, 2009	May 12, 2009	May 18, 2009	May 26, 2009	June 1, 2009
May 16 - 31, 2009	May 20, 2009	May 22, 2009	May 26, 2009	June 1, 2009	June 10, 2009	June 16, 2009
June 1 -15, 2009	June 5, 2009	June 8, 2009	June 10, 2009	June 16, 2009	June 25, 2009	July 1, 2009
June 16 - 30, 2009	June 22, 2009	June 23, 2009	June 25, 2009	July 1, 2009	July 10, 2009	July 16, 2009
July 1 - 15, 2009	July 7, 2009	July 8, 2009	July 10, 2009	July 16, 2009	July 28, 2009	August 3, 2009
July 16 - 31, 2009	July 23, 2009	July 24, 2009	July 28, 2009	August 3, 2009	August 11, 2009	August 17, 2009
August 1 - 15, 2009	August 6, 2009	August 7, 2009	August 11, 2009	August 17, 2009	August 26, 2009	September 1, 2009
August 16 - 31, 2009	August 21, 2009	August 24, 2009	August 26, 2009	September 1, 2009		September 16, 2009

**** Benefits cut-off dates are effective at 5:00 p.m on date indicated. - any paperwork received afterward will go on the next pay period**

* Time & Attendance cut-off dates are effective at 7:00 a.m.on date indicated and SDR is locked out