

Leased Computer Departmental Buyout

The Medical School Information Technology (MSIT) department has granted the department of _____ request to buyout the following leased computer equipment from CSI for use at the Medical School:

	Serial Numbers
Computer (s)	
Monitor (s)	

By signing this document, the department acknowledges the following:

1. Equipment to be replaced is older than 5 years.
2. There are no grant funds available to purchase new computers and/or,
3. There are no departmental funds available to lease new computers.
4. This equipment is no longer under warranty.
5. The department or grant(s) is financially responsible for buying out the equipment as is, as well as maintaining it and replacing hardware parts that might fail.
6. These computers will be surplused and possibly replaced whenever MSIT deems them not compliant with our security policies.
7. These computers will be surplused and possibly replaced whenever they no longer meet the minimum hardware requirements.

REQUIRED:

FMS account number to be used for the buyout:

<i>Title</i>	<i>Name</i>	<i>Signature</i>	<i>Date</i>
LAN-Manager			
Faculty (if applicable)			
DMO			
MSIT Director			