

CONTRACTING AT UTHSC-H

The following table is provided to clarify **WHO HANDLES CONTRACTS AND OTHER AGREEMENTS** within UTHSC-H:

OFFICE OF SPONSORED PROJECTS x3999	LEGAL AFFAIRS AND INSTITUTIONAL COMPLIANCE x3268
Clinical Trial/Study Agreements	Affiliation/Program Agreements
Confidential Disclosure Agreements (IN)	Consultant Agreements
Sponsored Research Agreements	Interagency Contracts (Non-Research)
Material Transfer Agreements (IN and OUT)	Instructional Training Contracts
Subcontracts (IN and OUT)	Service Agreements
Federal Contracts	Salary Reimbursements (NON-SPONSORED RESEARCH)
Salary Reimbursements (SPONSORED RESEARCH)	
Interagency Contracts (RESEARCH)	
OFFICE OF TECHNOLOGY MANAGEMENT x3369	PROCUREMENT x4700
Confidential Disclosure Agreements (OUT)	Purchase Orders for Goods & Services
Copyright	Personal Service Contracts
Licensing	Professional Service Contracts
Patents	Construction Contracts
	Architectural/Engineering Contracts
	Equipment Leases
OFFICE OF INTERNATIONAL PROGRAMS X3559	
	International Agreements of Cooperation
	International Program Agreements

NOTE: While the table above is correct in most cases, contract assignments may still be subject to exception. It is the substance of the contractual arrangement, not the name or type of document, that determines what area handles the contract.