



**Eighth International Conference  
on the Ultrasonic Measurement and Imaging  
of Tissue Elasticity<sup>®</sup>  
Vlissingen, Zeeland, The Netherlands  
September 14 – 17, 2009**

**2009 Optional Full Proceedings Paper Instructions**

Please see separate 2009 Full Proceedings Paper Form

This optional Full Paper must be based on the Oral or Poster Presentation given at the 2009 Conference. If for any reason the presentation is not made, the optional Full Paper will not be posted on the Conference web site.

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**Monday, September 14 through Thursday September 17, 2009**

Bring the Full Paper in PDF format to the Conference on a CD (only CD/DVD's will be accepted). Present it to the Graphics and Publications Coordinator before the end of the Conference.

This generic file is named **09FullPaperSubmissionForm.doc**. Please use one copy for each Full Paper. It is a file separate from this one.

1) **RENAME** the completed FORM file as follows:

Abstract Number Corresponding Author's last name First Initials.doc

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This is the same file name as your Abstract, but also includes the Abstract Number assigned by the Conference.

2) The optional Full Paper will be submitted as a **PDF file**. If you do not have access to Acrobat Writer, please contact us at the email address below to make special arrangements.

3) Please print page 2 of this form with Parts 1 & 2 completed. Submit it with the Full Paper.

Full Papers will not be peer reviewed or re-formatted. Please follow the formatting instructions below.

If the Full Paper exceeds the file size (1M) or page limitation (5 pages), it will not be posted on the Conference web site.

For any questions or concerns, please contact us by email at: [elasticity.conference@uth.tmc.edu](mailto:elasticity.conference@uth.tmc.edu)

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## PART 1: Corresponding Author's Information

Corresponding Author's Family Name: \_\_\_\_\_ First \_\_\_\_\_

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## PART 2: Full Paper Information

This is a Full Paper based on the presentation given in which session?

Session Name: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

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## PART 3: Paper Instructions

- ❖ Please type Full Paper in the **table** in the **2009 Full Proceedings Paper Form** file.
- ❖ **DO NOT ADD ROWS** or columns to the table.
- ❖ For the Abstract section of the Full Paper, do not use the abstract previously submitted for the Proceedings book. Instead, write a new 4 – 5 line abstract which summarizes the Full Paper.
- ❖ Do not exceed **FIVE (5) PAGES** in Word **Print Layout View** including title, author information and figures.  
If this Full Paper cannot fit on five (5) pages using 10 point type size in Bookman Old Style Font, please delete the appropriate number of words or sentences. **Do not change font size or other formatting to make it fit.**
- ❖ Small images or graphics may be included in the body of the Full Paper in the last row of the table. Figures may be black and white or color. The web presentation will be in color and images will be original quality. (See **FIGURE/ILLUSTRATION/IMAGE QUALITY ADVICE** on the last page.)  
Please **reduce the size** of all images and graphics to accommodate the file size limit – see below. (See **IMAGE REDUCTION METHODS** on the last page.) **BE SURE THE IMAGE QUALITY IS NOT COMPROMISED.**
- ❖ Language must be **US English** only (please use "English (US)" in the Language Tool of Word; check carefully for correct grammar and spelling).

❖ **DO NOT CHANGE:**

Paper Size	US Letter size, portrait orientation – 8.5" x 11.0"
Page margins	0.5" all sides
Table Width	7.5"
Table Internal Margins	Vary in each row
Line Spacing	Single
Paragraph spacing	6 point between paragraphs
Font Style	Bookman Old Style
Font Size	10 Point
	(References and Acknowledgements in 9 Point)

other paragraph and formatting characteristics.

- ❖ The **rows** in the table in the FORM file **will expand vertically** to accommodate the written material within them. However, the Full Paper is limited to five (5) pages.
- ❖ **DO NOT use Word's FOOTNOTES, HEADERS, FOOTERS OR PAGE NUMBERS.** Put all information in the Full Paper body row of the table.
- ❖ When possible, please use **INSERT SYMBOL** for Greek letters and math symbols in sentences; do not use Equation Editor within the text. Use Equation Editor **ONLY** for equations, not in sentences.
- ❖ **REPLACE the "####"** with your Abstract number assigned by the Conference
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- ❖ Please **PROOFREAD** the Full Paper carefully before submitting it.
- ❖ Please **PRINT** the Full Paper on a **COLOR PRINTER** to check legibility **BEFORE** submitting.
- ❖ **Final PDF file size may NOT EXCEED 1MB.** Please verify the file size before submitting.

## IMAGE REDUCTION METHODS:

Use Adobe Photoshop or other program with similar functions

**BE SURE THE IMAGE QUALITY IS NOT COMPROMISED**

- 1 If the original image is a large **tiff** file, please use Adobe Photoshop:  
Under the "File" Menu:  
Go to "Save As..."  
In the "Save As..." box, choose a jpg or gif format to reduce the size considerably, but be sure the image quality is not compromised.
- 2 Using the original **tiff** or **jpg** file, please use Adobe Photoshop:  
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Go to "Image Size"  
In the "Image Size" box reduce the number of pixels by  $\frac{1}{2}$  or  $\frac{3}{4}$ , but be sure the image quality is not compromised.
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Under "File" Menu:  
Go to "Save for Web..."  
In the "Save for Web..." box, choose jpg or gif and save it that way.  
This save method should also reduce the file considerably.
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Save the file and check the file size  
Select the picture  
Under "Format" Menu  
Go to "Format Picture"  
Select the "Picture" Tab  
Press the "Compress" button  
In the "Compress Pictures" Dialogue box  
Select "Apply" from the smaller "Compress Pictures" Dialogue box which appears  
Select "OK" in the "Format Picture" Dialogue Box  
Save the file and check the file size

## FIGURE/ILLUSTRATION/IMAGE QUALITY ADVICE:

If the images are in COLOR, please remember the following:

Light colors are difficult to see when in color.

When adding lines in a graph or to an image, use line colors that are contrasted enough to show easily.

Use solid, dashed and dotted lines on a graph to differentiate graph lines rather than different colors.

Do not crowd graph with increment lines through the graph; tick marks along the axes are sufficient.

Final lettering size for any figure or illustration should be 8 points or larger (e.g. 8 POINT minimum).

Minimum line thickness for any figure or illustration should be 0.13" or .30 mm.

**Please PRINT the Full Paper on a color printer to check legibility BEFORE submitting.**