

Professional Skills for Postdocs – Beyond the Bench

On-line Training – 10 one-hour modules

- 1. The Reality of Being a First-time Manager**
- 2. Understanding a Manager's Role**
- 3. Meeting Expectations**
- 4. Preparing to Interview**
- 5. Conducting an Effective Interview**
- 6. Managing the Dismissal of an Employee**
- 7. Culture and Its Effect on Communication**
- 8. Professional Networking – Developing Confidence**
- 9. Setting up a Mentoring Program**
- 10. Enhancing Team Communication and Collaboration**