Professional Skills for Postdocs – Beyond the Bench
On-line Training – 10 one-hour modules

1. The Reality of Being a First-time Manager
2. Understanding a Manager’s Role
3. Meeting Expectations
4. Preparing to Interview
5. Conducting an Effective Interview
6. Managing the Dismissal of an Employee
7. Culture and Its Effect on Communication
8. Professional Networking – Developing Confidence
9. Setting up a Mentoring Program
10. Enhancing Team Communication and Collaboration